

# Minutes

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## Licensing Sub-Committee Friday, 21st June, 2019

### Attendance

Cllr Chilvers  
Cllr Keeble

Cllr Ms Sanders

### Officers Present

Dave Leonard	-	Licensing Officer
Paul Adams	-	Principal Licensing Officer
Surinder Atkar	-	Planning Solicitor

### 53. Appointment of Chair

Members resolved that Cllr Chilvers should chair the meeting.

### 54. Administrative Function

Members were respectfully reminded that, in determining the matters listed below; they were exercising an administrative function with the civil burden of proof, i.e. 'on the balance of probabilities'. The matter would be determined on the facts before the Sub-Committee and the rules of natural justice would apply.

### 55. Declarations of interest

There was no declaration of interested declared.

### 56. Licensing Act 2003 - Summary review of premises licence (consideration of interim step) - The Swan, 123 High Street, Brentwood, Essex CM14 4RX.

An application has been received for a summary review of the premises license in respect of The Swan, 123 High Street, Brentwood, CM14 4RX. This hearing is to consider any interim steps necessary to be taken.

The sub-committee heard from the Licensing Officer then Essex Police then the legal representative for the licensee and retired to consider their decision.

The sub-committee decision was that the premises license be suspended until a full hearing on 18th July 2019.

Meeting concluded at 18:15